

Minutes

March 22, 2018

A meeting of the St. Joseph Downtown Community Improvement District was held on Thursday, March 22, 2018 from 8:34 am to 9:46 am at the Allied Arts Council conference room, 128 S. 8th St. Directors present were: Pat Dillon, Teresa Fankhauser, Ron Barbosa, Lee Sawyer, John Spencer, Royce Balak, Bobbi Jo Hausman and Rhabecca Boerkircher.

Call to Order: Chairman, John Spencer called the meeting to order at 8:34 am.

Approval of Meeting Minutes: Pat Dillon made a motion to approve the meeting minutes as written. Teresa Fankhauser seconded the motion and the board voted in favor (7-0).

Financial Report: Royce Balak gave the board a report on the finances of the organization. He told the board that they will have a new budget for the April meeting. With revenues down, they may have to cut the budget for next year. He inquired about an expenditure for the News-Press that is showing up in the distribution report. Lee Sawyer told the board that it was a mistake made by an intern who entered the wrong address and an amended form will be submitted. The board also discuss the Open Door Food Kitchen building and requested that Rhabecca Boerkircher check with the city to determine if the building has been sold. They also requested that she invite Judy Hovey and Peggy Campbell to the next meeting to explain the process for collecting the CID taxes. After discussion, Ron Barbosa made a motion to approve the financial report. Lee Sawyer seconded the motion and the board voted in favor (7-0).

Grant Request: The board discussed a request from the Imagine 11 committee for a grant for \$5,000.00 for their summer concert series. The grant review committee recommended that the board approve the grant request. Teresa Fankhauser made a motion to approve the grant request. Pat Dillon seconded the motion and the board voted in favor (7-0). In reference to the Allied Arts Council grant request, at the February meeting the board said that they would consider additional funding at a later date. The grant request was for \$20,000.00 and the board approved \$10,000.00 at the November, 2017 meeting with the intent to review the possibility of further funding at a later date. Teresa Fankhauser told the board that contributions for the sculpture walk are down and any additional revenue would be appreciated. John Spencer made a motion to approve an additional \$5,000.00 for the project. Royce Balak seconded the motion and the board voted in favor (6-0, Teresa Fankhauser abstained from voting).

Request for Bench and Trash Can: Rhabecca Boerkircher told the board that Laura Wyeth has requested a bench and trash can to be placed in front of the Light and Power building. The board discussed the possibility of doing a sharing program for these requests. The city will have to approve the location of the benches and trash cans based on ADA regulations. The consensus of

the board is for the CID to pay half of the expenditure with the property owner paying the other half up front. Bobbi Jo Hausman made a motion to pay half of the cost of a bench and trash can for the Light and Power building subject to approval by the city and the willingness for the property owner to pay the other half. Lee Sawyer seconded the motion and the board voted in favor (7-0).

Gate Lease: John Spencer told the board that he, Lee Sawyer and Rhabecca Boerkircher had a meeting with Bryan Carter, Andy Clement and Chuck Kempf about the city's request that the CID insure the new gate structures. The contract is structured about the same as the one for the concessions building. The board decided to not take any action on this agenda item at this time. Pat Dillon told the board that he, Rhabecca Boerkircher and the architect on the project will be meeting with Hillyard's about the possibility of them doing a part of the structures.

Awnings: Rhabecca Boerkircher explained to the board that the awnings in the park are in desperate need of repair and cleaning. She has a bid of \$1,000.00 for these services and inquired if the board would be willing to pay for it. John Spencer made a motion that the board pay for \$500.00 of the cost and as the Downtown Association if they will pay for the other \$500.00. Pat Dillon seconded the motion and the board voted in favor (7-0).

Room 108 Reception: Rhabecca Boerkircher reminded the board that there will be a reception at Room 108 and check presentation on March 26th. Board members that indicated that they would be there include Ron Barbosa, John Spencer, Pat Dillon and Royce Balak. The board asked Rhabecca Boerkircher to contact Pat Modlin and ask him about inviting others like spouses and other boards.

Adjourn: Ron Barbosa made a motion to adjourn at 9:46 am. Lee Sawyer seconded the motion and the board voted in favor (7-0).

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Rhabecca Boerkircher". The signature is written in dark ink and is positioned above the printed name and title.

Rhabecca Boerkircher
Executive Director