

Minutes

May 24, 2018

A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on Thursday, May 24, 2018 from 8:43 am to 9:39 am in the Allied Arts Council conference room, 128 S. 8th St. Directors present were: Ron Barbosa, Pat Dillon, Lee Sawyer, John Spencer, Teresa Fankhauser and Rhabecca Boerkircher. Directors absent were: Royce Balak and Bobbi Jo Hausman.

Call to Order: Chairman, John Spencer called the meeting to order at 8:43 am.

Approval of Meeting Minutes: Pat Dillon made a motion to approve the meeting minutes as written. Lee Sawyer seconded the motion and the board voted in favor (5-0).

Financial Report: John Spencer reviewed the various reports on the financial status of the organization. Ron Barbosa requested that the date be listed on the budget comparison report. After discussion by the board, Ron Barbosa made a motion to approve the financial report. Teresa Fankhauser seconded the motion and the board voted in favor (5-0).

Grant Request: The board reviewed a grant request from the St. Joseph Music Foundation for \$980.00 to assist with the expenses of the JoeStock Festival on August 31st and September 1st. The board discussed the limited amount of funds that they have available due to other commitments and decreases in sales taxes downtown. After discussion, Lee Sawyer made a motion to approve \$500.00 for the marketing of the event. Ron Barbosa seconded the motion and the board voted in favor (5-0).

Lease Agreement on the Gates: Rhabecca Boerkircher told the board that she has been notified by the city that they will not bid the gate project unless the CID agrees to provide insurance on them. They are requiring that the lease agreement be signed prior to bidding the project. Board members expressed their displeasure about this requirement because it was not a project initiated by the CID but rather the city. The board determined that it is a necessary project for the safety of patrons at the downtown events and therefore they should move forward in the best interest of the downtown community. Pat Dillon made a motion to insure the gates and sign the lease agreement after the document is reviewed by John Spencer. Teresa Fankhauser seconded the motion and the board voted in favor (5-0).

Update on Open Door Food Kitchen Project: Pat Dillon gave the board an update on the Open Door Food Kitchen Project. The fundraising committee met with the Open Door Food Kitchen board this week. The bids for the project came in much higher than anticipated. They are exploring potential grant opportunities and seeking additional donors for the project.

Downtown Strategic Plan: Rhabecca Boerkircher gave the board an update on the downtown strategic plan. The committee met with Rebecca Ryan for a four hour session on May 16th. The committee did an exercise to determine some common areas of focus for the downtown. The next meeting will be on May 31st.

Sculpture Walk: Teresa Fankhauser told the board that the new sculptures are coming in and being installed. She told the board that the opening reception for the walk is on June 8th at 5 pm and they are all welcome to attend.

Adjourn: Pat Dillon made a motion to adjourn at 9:39 am. Ron Barbosa seconded the motion and the board voted in favor.

Respectfully submitted,

A handwritten signature in black ink that reads "Rhabecca Boerkircher". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Rhabecca Boerkircher
Executive Director