

Minutes

May 23, 2019

A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on Thursday, May 23, 2019 from 8:35 am to 9:22 am at the Allied Arts Council conference room, 128 S.8<sup>th</sup> St. Directors present were: Ron Barbosa, Pat Dillon, Joe Houts, Brett Carolus, John Spencer, Teresa Fankhauser, Bobbi Jo Hausman and Rhabecca Boerkircher.

**Call to Order:** Chairman, Ron Barbosa called the meeting to order at 8:35 am.

**Approval of Meeting Minutes:** Bobbi Jo Hausman made a motion to approve the meeting minutes as written. Joe Houts seconded the motion and the board voted in favor (7-0).

**Financial Report:** The board discussed the financial reports. The grant requests for the Trail Theater and the Guenther Building will come off next month. The applicants will have to re-apply. Rhabecca Boerkircher said that Winston Bennett has offered to do a walk through with the board so that they can see how much has been accomplished. After discussion, Brett Carolus made a motion to approve the financial report. Bobbi Jo Hausman seconded the motion and the board voted in favor (7-0).

**Canopies:** Rhabecca Boerkircher told the board that the canopies have a tear on one end and Ron Barbosa authorized Miles Brandt to repair them for \$100. She said that they are starting to show wear and probably should be replaced. She has asked St. Joseph Tent and Awning for a quote to make new ones that could be put up at event season next year. The board suggested that they also get quotes from KC Tent and Awning and a place in Grandview for comparison quotes.

**Bench Dividers:** Rhabecca Boerkircher told the board that Hillyard's didn't have the technology to powder coat the bench dividers. After discussions with the city they have been sent to a company that can. Hillyard's reduced the cost of the dividers by \$600 because of the paint issue. That should cover the cost of powder coating them. They should be delivered to the city soon for installation.

**Update on Partnership Unification:** Pat Dillon gave the board an update on the efforts to consolidate the Partnership, Downtown Association and Downtown First into one organization. They have had several meetings and are working on the new by-laws for the organization. As they work through this process he suggested that the St. Joseph Downtown Community Improvement District renew their contract with the Partnership for \$7,800 for six months.

**New Concession Management Agreement:** Ron Barbosa reported to the board that he has met with Kim Jennings, president of the Downtown Association board and that the agreement has been signed by both organizations.

**Other Business:**

**Gates:** The board inquired as to the status of the gate project. Pat Dillon said that he and Rhabecca Boerkircher have met with the contractor and representatives of the city to pick out brick and capstone material. The contractor ordered the wrong capstone and it will take a few weeks to get the correct product in but they hope to have the gates installed and then build the bases.

**Sculpture Reception:** Teresa Fankhauser told the board that they are invited to the sculpture reception on June 14<sup>th</sup> at 5 pm at Room 108.

**Bios:** Rhabecca Boerkircher told the board that she needs bio revisions to re-do the board sheet for the website and the year in report.

**Adjourn:** Pat Dillon made a motion to adjourn at 9:22 am. Ron Barbosa seconded the motion and the board voted in favor.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Rhabecca Boerkircher". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Rhabecca Boerkircher  
Executive Director