



A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on **Thursday, December 10, 2020** from 8:31 am to 9:50 am at 111 S. 7th Street or via Zoom. The following minutes were created by Christy George, Downtown Liaison.

Call to Order: Chairman, Ron Barbosa called the meeting to order at 8:35 am.

Roll call: The CID meeting was held at 111 South 7th Street or via Zoom. Ron Barbosa, Pat Dillon and Teresa Fankhauser were present, John Spencer and Joe Houts participated via zoom. Absent: Brett Carolus and Bobbie Jo Hausman

*****Approval of Meeting Minutes:** Joe made a motion to approve the meeting minutes as written, Teresa seconded the motion. Motion carried unanimously.

Financial Report; given by Joe Houts: Joe gave a review of the financial reports and a copy of these reports will be kept on file in accordance with the retention requirements. Joe suggested the executive committee meet and work on a budget for next year.

*****Motion made by Pat to approve the financial report, and claims.** Motion seconded by John; motion approved unanimously.

CARES Act – Antimicrobial Copper Update: Christy informed the board that the antimicrobial copper touch surface had been provided and installed within the downtown district, and the Buchanan County Cares Act reimbursement had been issued and deposited into the CID account.

Coleman Hawkins Park maintenance: Christy informed the board that we are waiting on bid requests and will keep the board updated on the process.

Grant Request – Refurbishment of Copper Soffit on 724 Francis: The grant committee met to discuss this request. They both felt that it was a good project, the building is in good shape and could use the work proposed. This local owner has 4 main floor tenets and has already put a lot of work into this building. *****Teresa with the committee moved to approve \$7,000 towards the refurbishment of the copper soffit on 724 Francis, while also requesting a mechanics lean wavier from Seaman and Schuske that states the work has been completed and payed in full.** Motion seconded by Pat; motion approved unanimously.

Grant Request – First Presbyterian Church of St. Joseph: The grant committee met to discuss this request for a \$10,000 feasibility study to determine highest, best use of the Churches Educational Annex. They committee felt that there were too may unknowns and would like to see how this could be made into a more generic template to be used by all churches. *****Joe with the grant committee made a motion to table the request until more detail could be provided.** Motion seconded by Pat; motion approved unanimously. Christy will contact the Building Use Taskforce members and request that all parties included in the study present at the January CID meeting.

Grant Request – Center for Entrepreneurship: The grant committee met to discuss the request from the Center for Entrepreneurship. John brought to our attention that under Section B, the applicant must be within the district and grants cannot be used to pay for salaries. The board liked the idea and wanted to explore other options such as contracting for services. MWSU is under a January 1 deadline, John will speak to Annette Weeks, the Director of Entrepreneurship at the Craig School of Business, and if contracting for services is an option, a new meeting will be scheduled to go over the details, and vote on the grant request.

Other Business:

Pioneer Project: Ron spoke with Clint Thompson, the Planning and Community Development Director with the City of St. Joseph and a representative of the Townsend and Wall units regarding the Pioneer Loft project. He shared a letter from Townsend and Wall and spoke on the management issues of the current lofts.

Downtown Gates: The City is working to get bids to fix the gates. The CID's commitment to provide insurance on the gates will need to be considered once the city signs off on their functionality.

Federal Stimulus: Christy spoke with a local business owner regarding how another COVID Relief Bill is desperately needed for some of our small business to stay afloat. The CID agreed that we can serve as a voice, advocating to legislators on behalf of our local businesses. Christy will draft a template letter to businesses within the district that can be personalized and send to legislators expressing the critical need for additional stimulus.

Mural Plaques: The plaques identifying the murals located at Jakes Steakhouse and Security Bank need fixed or replaced. Christy and Joe will form a plan to fix or replace the plaques.

*****Adjourn:** Motion made by Joe to adjourn the meeting at 9:50 am, seconded by Pat. Motion was approved unanimously.