



A meeting of the St. Joseph Downtown Community Improvement District (CID) board of directors was held on **Thursday, November 17, 2022**, from 8:33 am to 9:15 am at 111 S. 7<sup>th</sup> Street or via zoom. The following minutes were created by Christy George, Downtown Liaison.

**Call to Order:** President, Ron Barbosa called the meeting to order at 8:33 am.

**Roll call:** The CID meeting was held at 111 South 7<sup>th</sup> Street or via Zoom. Ron Barbosa, Pat Dillon, Joe Houts, and Teresa Fankhauser were present. Absent: Brett Carolus, John Spencer, and Bobbie Jo Hausman. Guest: Miu Edlin

**\*\*\*Approval of Meeting Minutes:** Teresa made a motion to approve the meeting minutes as written, Joe seconded the motion. Motion carried unanimously.

**Financial Report; given by Joe Houts:** Joe gave a review of the financial reports, and a copy of these reports will be kept on file in accordance with the retention requirements. Christy will look into the negative amounts on the monthly sales tax reports.

**\*\*\*Motion made by Pat to approve the financial report, and claims.** Motion seconded by Teresa; motion approved unanimously.

**MWSU Center for Entrepreneurship update:** Miu Edlin presented a report to the board to inform them on her efforts to support Downtown merchants, and on the social media intern. She also informed the board that she and Annette Weeks have resigned from MWSU and the Center for Entrepreneurship. Miu's last day at MWSU will be December 16, 2022.

**Board Terms Update:** Ron is anticipating a letter from Equity Bank regarding his CID representation, as soon as it is received, we will submit it to the mayor's office.

**Yearly Website Maintenance Fee:** \*\*\*Teresa made a motion to approve the yearly website fee of \$2,988.00. Joe seconded the motion. Motion carried unanimously. Christy will invite Pat Modlin to the next meeting to go over the website analytics.

#### **Grant Requests:**

**St. Joe Parks Walking Tour and MO Theatre Signage:** These 2 grants will be presented and discussed at the next CID meeting in January.

**Downtown Holiday Experience:** \*\*\*Teresa made a motion to approve \$5,000 for the 2022 Downtown Holiday Experience. Pat seconded the motion. Motion carried unanimously.

**Snowflakes:** \*\*\*Teresa made a motion to approve the additional \$544.04 totaling \$2,424.04 for the added holiday Snowflakes. Pat seconded the motion. Motion carried unanimously.

**Other Business:**

**Digital Display:** The CID board is requesting an update from DTA at the next meeting regarding the progress of the Downtown Digital Displays.

**Adjourn:** President, Ron Barbosa ended the meeting at 9:15 am.