



A meeting of the St. Joseph Downtown Community Improvement District (CID) board of directors was held on **Thursday, January 26, 2023**, from 8:34 am to 9:43 am at 111 S. 7<sup>th</sup> Street or via zoom. The following minutes were created by Christy George, Downtown Liaison.

**Call to Order:** President, Ron Barbosa called the meeting to order at 8:34 am.

**Roll call:** The CID meeting was held at 111 South 7<sup>th</sup> Street or via Zoom. Ron Barbosa, Pat Dillon, Joe Houts, Brett Carolus, Bobbie Jo Hausman and Teresa Fankhauser were present. John Spencer participated via phone.

**Approval of Meeting Minutes:** \*\*\*Joe made a motion to approve the meeting minutes as written, Teresa seconded the motion. Motion carried unanimously.

**Financial Report; given by Joe Houts:** Joe gave a review of the financial reports, and a copy of these reports will be kept on file in accordance with the retention requirements. Ron will probe into the negative amounts on the monthly sales tax reports. Christy will call on several banks to investigate CD rates.

\*\*\*Motion made by Bobbie Jo to approve the financial report, and claims. Motion seconded by Brett; motion approved unanimously.

#### **Grant Requests:**

**St. Joe Parks Virtual Walking Tour:** The Grant Committee informed the board that this virtual walking tour will include several downtown locations and will be a good tool to enhance visitor's experience downtown. \*\*\*Teresa made a motion to approve \$2,150 for the Virtual Walking Tour to be paid once the project is complete, Pat seconded the motion. Motion carried unanimously.

**MO Theatre Signage:** The board decided to table this discussion. Pat will contact Chuck Kempf with the Parks department and see if this project could be included in their overall MO Theatre upgrades, so that the CID could contribute a percentage of the total budget for all the repairs.

**Schweetz Candy Co:** The Grant Committee felt the business owners have made major improvements to their space and were excited to see them investing in a new business since this is their 2<sup>nd</sup> one downtown. \*\*\*Teresa made a motion to approve \$3,985.58 once a copy of their Certificate of Occupancy is submitted, Bobbie Jo seconded the motion. Motion carried unanimously.

**Grant Procedure:** Christy will ensure that upon grant approval, a letter will be sent and if necessary, Amendment A will be outlined and enforced. Christy will work with Teresa to ensure the grant applications state all the required obligations.

**Other Business:**

Pat informed the board that Mosaic had cancelled the contract with the Downtown Association (DTA) and the Downtown Liaison. The DTA will be submitting a grant request to help fund an administrator but will need to install the digital screens prior to applying.

The agreed upon contract between DTA, CID and Miu Edlin to work on the digital screens is no longer valid, as Miu started a new job and is no longer available to help with these services.

Ron informed the board that he, Pat and Joe met with the Mayor and Greg Hatten to discuss their plans for Downtown.

**Adjourn:** President, Ron Barbosa ended the meeting at 9:43 am.