



A meeting of the St. Joseph Downtown Community Improvement District (CID) board of directors was held on **Thursday, February 23, 2023**, from 8:36 am to 9:57 am at 111 S. 7th Street. The following minutes were created by Christy George, Downtown Liaison.

Call to Order: President, Ron Barbosa called the meeting to order at 8:36 am.

Roll call: The CID meeting was held at 111 South 7th Street or via Zoom. Ron Barbosa, Pat Dillon, Joe Houts, Brett Carolus, Bobbie Jo Hausman and Teresa Fankhauser were present. Absent: John Spencer. Guests: Pat & Terri Modlin.

Approval of Meeting Minutes: ***Joe made a motion to approve the meeting minutes as amended, Brett seconded the motion. Motion carried unanimously.

Financial Report; given by Joe Houts: Joe gave a review of the financial reports, and a copy of these reports will be kept on file in accordance with the retention requirements.

Ron contacted the City regarding the negative amounts on the monthly sales tax reports. The city said they would investigate it. Ron will follow up with the city.

Christy contacted several banks regarding CD rates. ***Teresa made a motion that the CID open a \$100,000 certificate of deposit (CD) with Equity Bank for 7 months at 3.0%. Bobbie Jo seconded the motion. Motion approved. Ron and Joe abstained due to conflict.

***Motion made by Pat to approve the financial report, and claims. Motion seconded by Brett; motion approved unanimously.

Grant Requests:

Imagine 11: ***Motion made by Teresa of the Grant Committee to accept the request of \$7,000 for the 2023 Imagine 11 concert series. Motion seconded by Bobbie Jo Hausman; motion approved unanimously. Christy will contact the organization and ask if in lieu of promotional items, the CID could be listed as the Presenting Sponsor on the electronic gazebo sign. Christy will also ask if the CID board could present the "Big Check" at the first concert on June 4, 2023.

2023 Sculpture Walk: ***Motion made by Joe of the Grant Committee to approve a minimum of \$20,000 up to a \$25,000 maximum for the 2023 Sculpture Walk. Pat seconded the motion. Motion approved. Teresa abstained due to conflict.

Grant Updates:

- **St. Joe Parks Virtual Walking Tour:** - \$2,150 Estimated date of completion August 2024.
- **MO Theatre Signage:** Chuck Kempf with the Parks department will include the MO Theatre sign repair cost into their overall MO Theatre upgrades and resubmit the grant request.
- **Digital Screens:** The Downtown Association has installed 8 of the 16 digital screens.

Grass Roots: A 2023 proposal was presented to the board. ***Joe made a motion to approve the proposal and leave the budget for landscaping as is, Pat seconded the motion. Motion carried unanimously. Christy will pursue the cost of additional hanging flower brackets and baskets for downtown and place order if within the budget.

St. Joseph Downtown Investment Fund: Pat Modlin was invited to the board meeting to discuss why this fund was established, who is giving to this fund and how the money is being used. The board thanked Pat for all his efforts to support and improve Downtown.

NCAA Division II Women's Basketball National Championship: Ron presented an idea to give a downtown gift certificate to the players coming into town for the tournament. Christy discussed a downtown gift card program and the time it would take to manage. The board decided to include the downtown rack cards in the players "swag bags". This would direct them to the downtown website where they would be able to see all that our downtown has to offer.

Adjourn: President, Ron Barbosa ended the meeting at 9:57 am.