



A meeting of the St. Joseph Downtown Community Improvement District (CID) board of directors was held on **Thursday, June 22nd, 2023**, from 8:33 am to 9:34 am at 111 S. 7th Street. The following minutes were created by Christy George, Downtown Liaison.

Call to Order: President, Ron Barbosa called the meeting to order at 8:33 am.

Roll call: The CID meeting was held at 111 South 7th Street. Ron Barbosa, Pat Dillon, Bobbie Jo Hausman, Brett Carolus, Joe Houts was present. Absent: John Spencer and Teresa Fankhauser.

Approval of Meeting Minutes: ***Pat made a motion to approve the meeting minutes as amended, Joe seconded the motion. Motion carried unanimously.

Financial Report; given by Ron: Joe gave a review of the financial reports, and a copy of these reports will be kept on file in accordance with the retention requirements.

***Motion made by Brett to approve the financial report, and claims. Motion seconded by Bobbie Joe; motion approved unanimously.

2023-2024 CID Budget: Joe presented the 2023-2024 CID budget to the board for approval.

*** Bobbie Joe made a motion to approve the 2023-2024 CID budget as amended, Pat seconded the motion. Motion carried unanimously. Christy will submit the budget to the city.

Grant Application Requirements: Discussion was held regarding the types of paperwork that is currently required to submit a CID grant request. Joe will consult with John and report back to the board.

Grant Requests:

Trail Theatre: ***Motion made by Joe of the Grant Committee to approve \$10,000 for renovations to the Trail Theatre. A check will be issued once the CID receives their "Certificate of Occupancy". Motion seconded by Bobbie Jo; motion approved unanimously.

Grant Updates:

- **St. Joe Parks Virtual Walking Tour:** - \$2,150 Estimated date of completion August 2024.
- **DTA - Digital Screens/Directors Contract:** The Downtown Association has installed 9 of the 16 digital screens. The Directors Contract was submitted and a check for the first payment of \$10,000 toward the one-time grant request of \$20,000 for their new Director was issued. The remaining \$10,000 will be issued in September 2023 if the employment agreement is still in effect.
- **Sculpture Walk:** Allied Arts is requesting the additional \$5,000 that was approved if needed. A check will be issued once financial paperwork from Allied Arts is received.

- **Schweetz Soda Fountain:** They are having trouble finding a plumber that can work on the fountain.
- **MO Theatre:** Improvements to the MO theatre sign are about to begin. Once impairs/improvements are done, a check will be issued.
- **504 Edmond:** They are working toward their occupancy certificate. They are finishing the bathroom. The water/sewer lines will be finished next week. Painting will be next and the central air units are ready to install. They found a tool to get the floors scraped and will soon start on the floors. They are getting the glass replaced in the small windows on the front and replacing the outside tile facade with custom period wood accents.
- **114 S. 7th Street:** Air quality test results were submitted and a check for \$8,000 will be issued.

CID Board Replacement: Discussion was held on the process of filing a board vacancy.

Other Business:

Cigarette Receptacle: Christy reported to the board that during the Main Street St. Joseph's Adopt-A-Block clean up time they encountered an extreme amount of cigarette butts. Main Street members made Christy aware of cigarette butt recycling receptacles that could be purchased and secured to the existing light poles. The board decided to purchase a 6 pack of cigarette receptacles.

Audit: Ron expressed his concerns regarding an audit process. Joe will investigate and report back to the board.

Adjourn: President, Ron Barbosa ended the meeting at 9:34 am.