



A meeting of the St. Joseph Downtown Community Improvement District (CID) board of directors was held on **Thursday, July 27th, 2023**, from 8:34 am to 9:34 am at 111 S. 7th Street. The following minutes were created by Christy George, Downtown Liaison.

Call to Order: President, Ron Barbosa called the meeting to order at 8:34 am.

Roll call: The CID meeting was held at 111 South 7th Street. Ron Barbosa, Pat Dillon, Bobbie Jo Hausman, Brett Carolus, Joe Houts and Teresa Fankhauser were present. Absent: John Spencer. Guests: Holy Parker, Mary Robertson, Steve Briggs, Tama Wagner and Greg Hatten.

Approval of Meeting Minutes: ***Teresa made a motion to approve the meeting minutes as amended, Joe seconded the motion. Motion carried unanimously.

Financial Report; given by Ron: Joe gave a review of the financial reports, and a copy of these reports will be kept on file in accordance with the retention requirements.

***Motion made by Pat to approve the financial report, and claims. Motion seconded by Bobbie Jo; motion approved unanimously.

Toe Beans Introduction: Holly Parker, the "Juice Lady" from Toe Beans spoke to the board about her new Downtown business and shared her Green Juice with the board.

CIP: 2024 CIP committee member, Steve Briggs spoke to the board regarding the upcoming opportunity to vote on the continuation of the Capital Improvements Program (CIP) half-cent sales tax. The CIP has been in existence since 1989 and is a source of funding for major public infrastructure in the city of St. Joseph. Communications and Public Relations Manager, Mary Robertson was present to answer questions. ***Motion was made by Joe to recommend the approval to support the tax. Motion seconded by Bobbie Jo; motion approved unanimously.

Downtown Strategy Investment: Tama Wagner, the Director of the St. Joseph Community Alliance and Greg Hatten, marketing consultant spoke to the board about involving the CID into a downtown strategy investment opportunity to support Greg in his efforts to unite Downtown with a strategic plan. The board welcomed the idea and asked that they submit a grant request for consideration.

Grant Requests:

200 S. 8th Street: ***Motion made by Joe of the Grant Committee to approve \$20,000 for renovations to the building. Ron will contact the Fishers and ask them to separate the cost of the two businesses so that \$10,000 for each business will be distributed once a certificate of occupancy has been issued. Motion seconded by Brett; motion approved unanimously.

Kingdom Fit: ***Motion made by the Grant Committee to deny the grant request for camera equipment. The request is being denied because it did not meet the grant criteria. Motion seconded by Pat; motion denied unanimously.

DTA: ***Motion made by the Grant Committee to deny the grant request from the Downtown Association for grease removal in the park. The request is being denied because grants must be submitted and approved prior to action to be reimbursed. Motion seconded by Pat; motion denied unanimously.

Grant Updates:

- **St. Joe Parks Virtual Walking Tour:** - \$2,150 Estimated date of completion August 2024.
- **DTA - Digital Screens/Directors Contract:** The Downtown Association has installed 9 of the 16 digital screens. The Directors Contract was submitted and a check for the first payment of \$10,000 toward the one-time grant request of \$20,000 for their new Director was issued. The remaining \$10,000 will be issued in September 2023 if the employment agreement is still in effect.
- **Sculpture Walk:** Allied Arts is requesting the additional \$5,000 that was approved if needed. Financial paperwork from Allied Arts was received, and Christy will issue a check.
- **Schweetz Soda Fountain:** They are having trouble finding a plumber that can work on the fountain.
- **MO Theatre:** Improvements to the MO theatre sign have been completed. Once receipts are submitted, a check will be issued.
- **504 Edmond:** They are working toward their occupancy certificate.
- **Trail Theatre:** Once the Certificate of Occupancy is submitted, a check will be issued.

Adjourn: President, Ron Barbosa ended the meeting at 9:34 am.