



A meeting of the St. Joseph Downtown Community Improvement District (CID) board of directors was held on **Thursday, September 28th, 2023**, from 8:35 am to 9:45 am at 111 S. 7<sup>th</sup> Street. The following minutes were created by Christy George, Downtown Liaison.

**Call to Order:** President, Ron Barbosa called the meeting to order at 8:35 am.

**Roll call:** The CID meeting was held at 111 South 7<sup>th</sup> Street. Ron Barbosa, Pat Dillon, Brett Carolus, Joe Houts, and Teresa Fankhauser were present. Absent: John Spencer, and Bobbie Jo Hausman. Guest: St. Joseph Police Chief, Paul Luster.

**Guest: St. Joseph Police Chief, Paul Luster:** Chief Luster introduced himself to the board and spoke about his strategic plan to assemble homeless outreach teams. He suggested we meet with Officer, Cameron Shoemaker as he will oversee the project and is currently reaching out to the social services groups.

**Approval of Meeting Minutes:** \*\*\*Teresa made a motion to approve the meeting minutes as written, Brett seconded the motion. Motion carried unanimously.

**Approval of Special Meeting Minutes:** \*\*\*Pat made a motion to approve the special meeting as written, Joe seconded the motion. Motion carried unanimously.

**Financial Report; given by Ron:** Joe gave a review of the financial reports, and a copy of these reports will be kept on file in accordance with the retention requirements.

\*\*\*Motion made by Teresa to approve the financial report, and claims. Motion seconded by Pat; motion approved unanimously.

**CD Rates:** \*\*\*Teresa made a motion to cash in the CD at Equity Bank and acquire a Certificate of Deposit for \$100,000 at 5.50% at Southern Bank for 6 months. Motion seconded by Brett; motion approved unanimously.

**Board Term Updates:** The City Council has submitted a resolution and approves the appointment of Ron Barbosa and Brett Carolus as CID board members for a four-year term, expiring on September 6, 2026.

**Trash Receptacle Update:** Christy informed the board that the price of trash receptacles has gone up. Brett will check to see if he can get the same trash receptacles at a lower cost.

**Cigarette Recycling Receptacles Update:** Christy is working on locations.

**Grant Requests:**

**Voices of Courage/Over The Edge:** \*\*\*Motion made by Teresa with the Grant Committee to approve the \$1,000 sponsorship towards the Over The Edge fundraiser, Pat

seconded the motion. Motion approved unanimously. Christy will ask downtown merchants and building owners to submit names to “go over the edge”. She will have a drawing to determine the winner.

**Bluestem Property Management (213 S. 4<sup>th</sup>):** \*\*\*Motion made by Ron with the Grant Committee to approve \$10,000 building renovations and roof repair. Grant will be paid once repairs are complete and city permits have been submitted. Pat seconded the motion. Motion carried unanimously.

#### **Grant Updates:**

- **St. Joe Parks Virtual Walking Tour:** - \$2,150 Estimated date of completion August 2024.
- **DTA - Digital Screens/Directors Contract:**  
The DTA has installed digital screens at both CVB locations and several libraries. The DTA provided a letter stating the Directors contract was still valid. Christy issued a check for the remaining \$10,000.
- **Schweetz Soda Fountain:** They are having trouble finding a plumber that can work on the fountain.
- **MO Theatre:** Work on the MO theatre sign has been completed. Once paid receipts are submitted, a check will be issued.
- **504 Edmond:** They are working toward their occupancy certificate.
- **200 S. 8<sup>th</sup> Street:** Waiting for an updated grant request, splitting up the cost into 2 businesses.
- **Community Alliance/Grant Hatten:** Waiting for them to secure all the funding.

#### **Other Business:**

**Downtown Open Spaces Tour:** Christy informed the board of the upcoming Downtown Open Spaces Tour.

**Group Picture for the Annual Report:** Christy will send out a doodle poll to schedule a group photo for the annual report.

**Adjourn:** President, Ron Barbosa ended the meeting at 9:45 am.